

ISM San Antonio (LOGO)

Date: January 22, 2009

Attendees

Present: Theresa Hansmann, Jim Rhodes, Dave Sanchez, Lynda Somers, Beverly Burnett, Bob Wolfe, Michael Mundahl, Rita Wenthold, Charlotte Youngquist, Beth Rairigh, Walt Truett

Meeting Called to Order: 4:03 pm

Meeting Adjourned: 5:13 pm

News and Announcements:

The Buyer/Seller Dinner scheduled for March has been cancelled.

The ISM Inaugural Women Executive Supply Management Summit will be held Feb 5 – Feb 6 at the Marriott River Center.

SCOR One day Supply Chain Council Meeting will be held in Dallas on Feb 5 and in Houston on Feb 6. This event is free for ISM members.

Old Business:

Review and approve previous meeting minutes: (Lynda) made a motion that the meeting minutes for November be approved as corrected. (Theresa) seconded. Approved.

Southwest Forum in San Antonio: No update – (Rita) believes they are currently focused on the Dallas event so they haven't yet turned their attention to the San Antonio event in 2010.

Marketing Update: (Rita) spoke with (Ryan) and he has contacted the San Antonio Business Journal to include meeting information for this month and next month. (The January 9 issue still has the old outdated information.) He expects to have more time to devote to the marketing effort shortly. (Rita) suggested that (Bob) provide (Ryan) with information on speakers and topics for the next couple of meetings to include in the write-ups.

New Business:

Treasurer's Report: (Theresa) provided a Balance Sheet showing a balance of \$48,830.83.

Membership Report: deferred

Vice-President Resignation: Because (Beth) is being deployed with DOD in early February, she submitted her resignation as Vice-President of the San Antonio affiliate. (Theresa) made a motion to accept her resignation. (Michael) seconded. Approved.

Vice-President Appointment: (Rita), as President, made a motion to appoint (Dave Sanchez) to fill the balance of the existing Vice-President term vacated by (Beth). (Michael) made a motion to accept the President's appointment. (Charlotte) seconded. Approved.

NOTE: Dave needs to be sworn in at a future meeting.

Audit Update: nothing to report

State of the Affiliate Discussion:

Fundraising Ideas for Spring: (Dave) suggested substituting a miniature golf tournament for a regular golf tournament since not everyone plays golf. Miniature golf would open the participation to more people.

NOTE: This might be something we vote on at a future meeting.

San Antonio Purchasing Profession Week or Day: (Beverly) reported that this event may not happen this year due to the state of the economy. (Rita) suggested Beverly ask her contact at the City about holding a luncheon event to meet with the City officials if they are available.

Expense Reduction Ideas: (Jim) suggested sharing speakers with PMI to reduce our speaker cost. (Michael) is currently a member of PMI. He and (Rita) will make contact with the PMI group to gauge interest and determine if this is an option.

Charge for Training: (Rita) asked that a CVENT survey be sent to gauge interest in a FINAL CPM Training. The CVENT notice will stress that you must already have registered by December 31 to take this exam. Although it was not discussed, it is understood that there will be a charge for this training to our members.

Charge for Dinner No-Shows: (Bob) will coordinate with (Russ) to include a statement on the CVENT invitation about how "not showing up affects us financially", but it is felt that the small amount of possible return is not worth alienating members. We'll also ask that extra dinners be boxed up and offered to members at a reduced rate.

Temporarily Curtail Scholarships (Student education, Members to ISM or all?) The Policies and Procedures allow the Affiliate to pay for one Board Member to attend the Leadership Conference and it is felt that we should continue to do this. Since we will not be holding elections this year due to the extended term limits and since there is no Leadership Conference this year, we will greatly curtail the amount of money we have spent in the past for scholarships to the Leadership Conference. Based on the fact that none of the applications received last fall actually met the award criteria, (Rita) feels we should evaluate Student Education Scholarships on a one-by-one basis with a vote (based on current financial status at the time) as opposed to temporarily eliminating them.

Members Present at Dinner Meetings Instead of Paying Speakers – Who Can Train?: (Walt) advised that we may lose CEU status if we don't have certified trainers give these presentations. (Bob) will check with ISM for clarification to see "what" qualifies for awarding CEU's. (Beth) suggested a Panel Discussion in July with a topic of "Sustainability/Going Green". Although everyone thought this is a good idea, no action was taken to begin putting a panel together.

Change from Dinner to Hor D'oeuvres: (Beth) says that people want food at dinner time and although no vote was taken, the consensus was we need to serve a meal.

Ask Our Companies If We Could Hold Monthly Meetings (without dinner) At Our Work Locations? (Beth) said after working all day, people expect food. Discussion also suggested that people would get confused by constantly changing meeting locations.

Business Outreach Plan: (Rita) will ask (Mandy) to send out the membership list to the Board Members so that we can firm up volunteers and dates. We'll also need to firm up our presentation materials. We will target two companies per month per team.

Membership Drive Competition: To build membership, we are holding a competition with all current members asked to bring one or more new local members into our affiliate. The competition will begin Feb 1, 2009 and run through April 30, 2009. The member who refers the most new people, who then become local dues-paying members of our affiliate, will win a \$100 Gift Card to be award in May 2009. Please be sure that new memberships include the name of the member who referred them to be eligible. Any ties for the most members will be entered into a drawing. One name will be drawn from those eligible to win the Gift Card.

NOTE: We need to place details of the competition in the NEWSLETTER to promote it.

Build Supplier Sponsor List: (Dave) will serve as the point of collection for sponsors. Many in our group work for companies who prohibit direct solicitation of sponsors for our events. By submitting the names of companies and points of contact, we create a method in which ISM can solicit donations instead of the companies who employ us. (Rita) asked (Dave) to coordinate with (Beverly), (Gary) and (Ryan) to begin building a sponsor database and report back to the Board at the next meeting.

University Outreach Plan: (Rita), (Michael) and (Henry) will visit Webster and UTSA.

Future Topics:

Faculty or Business Advisor Appointments to the Board

Next Meeting: February 26, 2009 (4:00 pm) at the Petroleum Club.

Respectfully submitted,

Lynda Somers
Secretary

Rita Wenthold
President – ISM San Antonio

Date